

OPTIMAX

New Vision New Life®

OPTIMAX HOLDINGS BERHAD
Registration No. 201801028697 (1290723-T)
(Incorporated in Malaysia)

ADMINISTRATIVE DETAILS FOR THE 6TH ANNUAL GENERAL MEETING (“6TH AGM”)

Meeting Day & Date	: Tuesday, 10 June 2025
Time	: 10.00 a.m.
Venue	: Seminar 1 & 2, Level 3 Courtyard by Marriott Kuala Lumpur South 137, Jalan Puchong, 58200 Kuala Lumpur.

MEMBERS’ ENTITLEMENT TO ATTEND, SPEAK AND VOTE AT THE 6TH AGM

Only members whose names appear on the Record of Depositors of the Company (“ROD”) as of **30 May 2025** shall be eligible to attend, speak and vote (collectively, “participate”) at the 6th AGM or to appoint proxy(ies), corporate representative(s) or attorney(s) to participate on their behalf at the 6th AGM.

Members who are unable to participate in the 6th AGM are encouraged to appoint proxy or the Chairman of the Meeting to vote on their behalf at the 6th AGM by indicating the voting instructions in the Proxy Form in accordance with the notes printed therein.

Members who wish to personally participate in the 6th AGM, please **DO NOT** submit any Proxy Form for the 6th AGM. A member will not be allowed to participate in the 6th AGM together with the appointed proxy(ies).

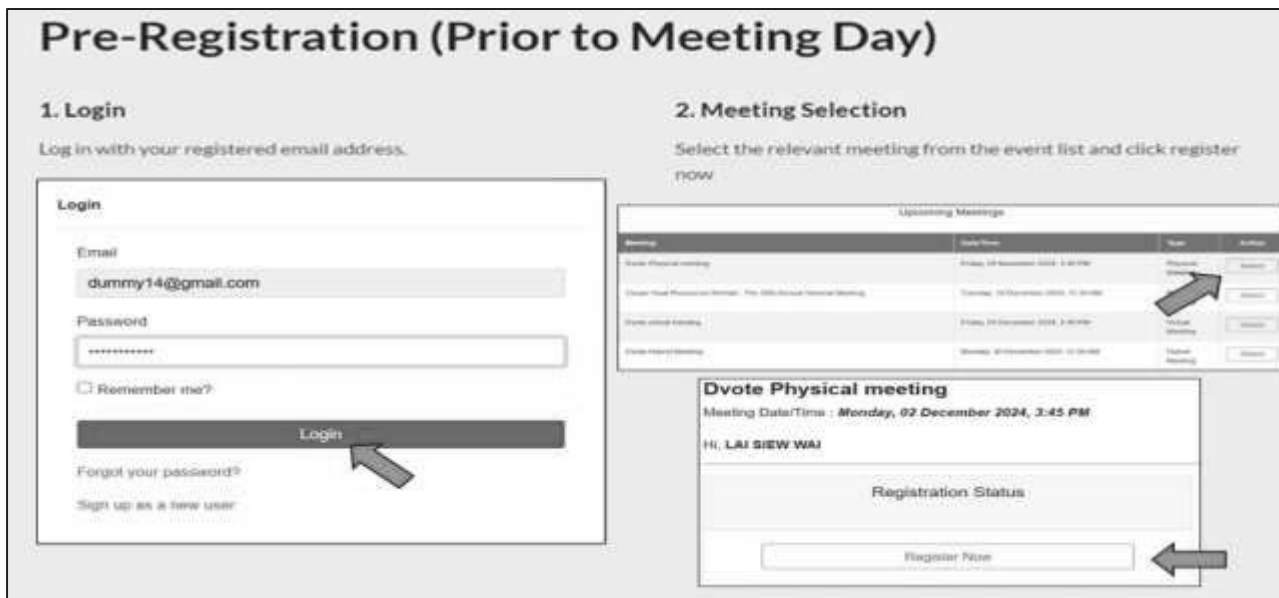
PROCEDURES TO REGISTER AND PARTICIPATE AT THE AGM

Member(s)/proxy(ies)/authorised representative(s)/attorney(s) who wish to participate in the 6th AGM are **required to register as a DVote user** at <https://www.dvote.my/>. Once you have successfully registered and activated your Dvote user account, please proceed to pre-register for the 6th AGM.

Kindly refer to the following procedures for guidance on registering as a Dvote user and pre-registration for the 6th AGM:

Prior to the 6th AGM Day





WE STRONGLY ENCOURAGE ALL MEMBER(S) AND PROXY(IES) TO REGISTER FOR THE EVENT PRIOR TO THE MEETING DAY. THIS WILL ALLOW THE COMPANY TO HAVE THE NECESSARY INFORMATION TO PREPARE THE MEETING VENUE AND THE NECESSARY ARRANGEMENTS.

THERE WILL BE NO REGISTRATION COUNTER AT THE MEETING VENUE. MEMBER(S) OR PROXY(IES) WHO HAVE NOT REGISTERED IN ADVANCE BEFORE THE MEETING DAY WILL BE REQUIRED TO SPEND MORE TIME TO DO THE ONLINE REGISTRATION ON-SITE (USING YOUR OWN DEVICE) BEFORE YOU ARE ALLOWED TO ENTER THE MEETING VENUE.

APPOINTMENT OF PROXY / CORPORATE REPRESENTATIVE / ATTORNEY

The appointment of a proxy/ authorised representative/ attorney for the 6th AGM may be made in hard copy form or by electronic means. The duly executed instrument appointing a proxy/ authorised representative/ attorney must be deposited or submitted in the following manner, no later than Sunday, 8 June 2025 at 10.00 a.m.:

- (i) In hard copy form (for Individual or Corporate member)

In the case of an appointment made in hard copy form, the Proxy Form must be deposited at the Registered Office situated at Office Suite No. 603 Block C, Pusat Dagangan Phileo Damansara 1, No. 9, Jalan 16/11, Off Jalan Damansara, 46350 Petaling Jaya, Selangor Darul Ehsan, Malaysia ("Registered Office"); **OR**

- (ii) By electronic means via DVOTE Online (for Individual member only)

The Proxy Form can be electronically lodged with the Share Registrar of the Company via **Dvote Online** at <https://www.dvote.my>.

Corporate member(s) who wish to appoint authorised representative(s) instead of a proxy(ies), please deposit the **ORIGINAL** certificate of appointment of authorised representative at the Registered Office before the 6th AGM or bring the **ORIGINAL** certificate of appointment of authorised representative to the 6th AGM.

Attorney(s) appointed by Power of Attorney **MUST** deposit their **ORIGINAL** Power of Attorney at the Company's Registered Office not later than **Sunday, 8 June 2025 at 10.00 a.m.** to participate in the 6th AGM.

REVOCAION OF PROXY

If you have submitted the Proxy Form and subsequently decide to change your proxy(ies) or revoke your appointment(s) to personally participate in the 6th AGM, please write in to the Company's Share Registrar at generalmeeting@ascendserv.com no later than **Sunday, 8 June 2025 at 10.00 a.m.**

Upon revocation, your proxy(ies) will not be allowed to participate in the 6th AGM. Please advise your proxy(ies) accordingly.

REGISTRATION OF ATTENDANCE ON THE DAY OF THE 6TH AGM

There **will be no registration counter** set-up to mark attendance. Members and proxies are required to mark your attendance by scanning the QR code provided at the meeting venue using your own device via **Dvote Online** platform and obtain an identification tag before entering the meeting venue. For this purpose, please ensure you have the following: -

- 1) Mobile device that has a camera function to scan QR code; and
- 2) Active data plan to access **Dvote Online** platform.



MEETING PROCEEDINGS

- You may enter the meeting hall from 9.15 a.m. onwards.
- Please bring your **ORIGINAL** National Registration Identity Card (“NRIC”) or passport (for non-Malaysian). The Poll Administrator and/or Scrutineers may request you to show your e-Pass upon marking your attendance via **Dvote Online** platform and your NRIC or passport for verification purposes. A photocopy of your NRIC or passport **WILL NOT BE ACCEPTED**.
- No person will be allowed to enter the meeting venue without the identification tag.
- Kindly ensure that your mobile device(s) are set to silent mode before entering the meeting venue to avoid any disruptions during the proceedings.
- All members and proxies are encouraged to enter the meeting venue and be seated at least ten (10) minutes before the commencement of the 6th AGM.

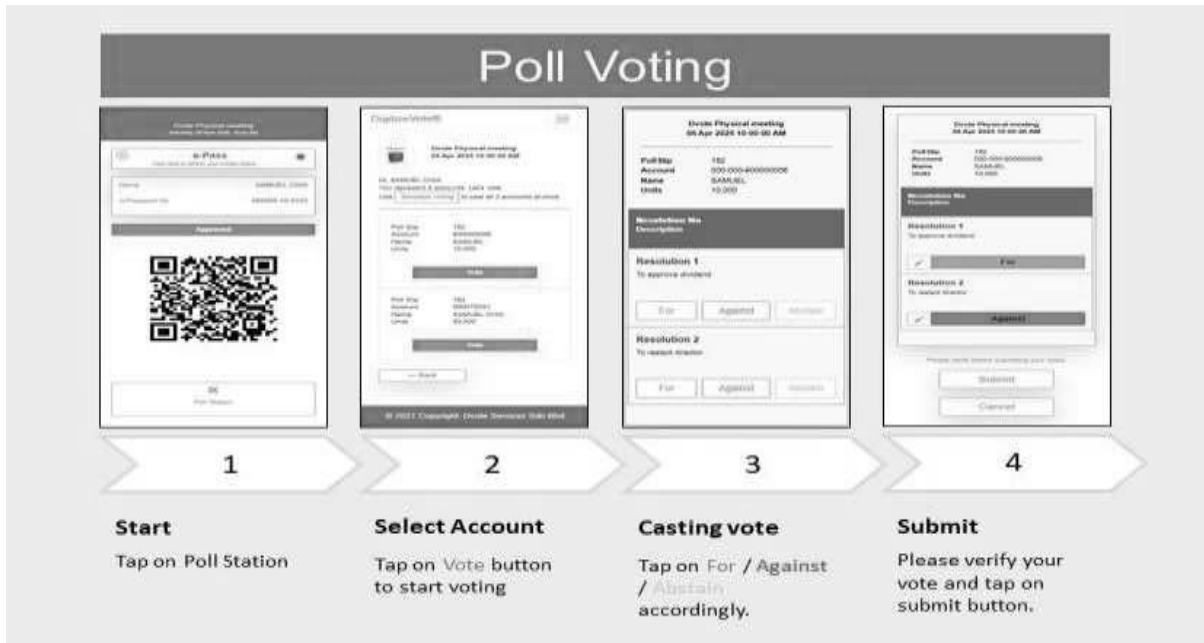
- The Resolutions set out in the Notice of AGM will be considered at the 6th AGM. You will be asked to vote on these resolutions and have the opportunity to ask questions during the Question-and-Answer session.

POLL VOTING AT THE MEETING

The voting at the 6th AGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad.

The Company has appointed AscendServ Capital Markets Services Sdn. Bhd (“AscendServ”) as the Poll Administrator to conduct the poll by way of electronic voting via its **Dvote Online** platform at <https://www.dvote.my> and Scrutineer Solutions Sdn. Bhd. as Independent Scrutineers to verify the poll results.

Poll voting will be conducted using **Dvote Online** platform. All eligible voters will be required to cast their votes via **Dvote Online** platform using their own smartphone or mobile device. The voting session will take place concurrently upon the commencement of the 6th AGM and will end upon the closing of the voting session announced by the Chairman.



Upon completion of the voting session for the 6th AGM, the Independent Scrutineers will verify the poll results, followed by the Chairman’s declaration whether the resolution(s) tabled for voting is carried or otherwise.

PARKING

On-site parking is available at the hotel at a flat rate. Participants may scan the QR code provided at the meeting venue and make the parking payment.

REFRESHMENT

Light refreshments will be served.

ATTENDANCE GIFT

As token of appreciation, we'll provide free eye check up for all attendees.

ANNUAL REPORT

You may request for a printed copy of the Annual Report 2024 and/or the Circular to Shareholders of the Company by emailing to AscendServ at investor.enquiry@ascendserv.com.

NO RECORDING

Strictly no recording of the 6th AGM proceedings is allowed.

ENQUIRY

If you have any enquiries on the above, please contact AscendServ during office hours from Mondays to Fridays, 9.00 a.m. to 5.30 p.m. (except on public holidays):

AscendServ Capital Markets Services Sdn. Bhd.

Contact Person : Mr Alven Lai / Ms Stephanie Wee
General Line : +603-78900238
E-mail Address : generalmeeting@ascendserv.com